

Student Conference: Paper Review Form

Overall Summary

Author:	
Title:	
Reviewer:	

Overall recommendation	
strong accept	
weak accept	
weak reject	
strong reject	

Extent of required changes	
minor	
moderate	
major	
excessive	

General Comments

Summary:

Required Changes Before Publication:

Suggestions for Conference Presentation:

Comments NOT Forwarded to the Author:

	yes	no
I suspect plagiarism		
I feel confident in my evaluation		

Grading Rubrics

The following grading rubrics shall give the student some feedback on where the submission has its strengths and weaknesses. The rubrics will also help the reviewer to set the final recommendation.

To be accepted, the student should demonstrate some ability to

- identify different kinds of (trustworthy) literature sources relevant for the topic (rather than basing the paper on mainly one source of information)
- identify differences as well as similarities in the views presented in the literature (rather than picking references from the same "camp")
- critically review and discuss the literature (rather than simply summarising)
- in-depth analysis (instead of superficial coverage)
- structure his/her writing in suitable way (sections/subsections)
- refer/quote and cite in a correct way
- develop smooth text transitions (between sentences, paragraphs and sections)
- manage the mechanics of writing (spelling, grammar, punctuation)
- follow formatting guidelines

Please use the following key for marking

1	lacks competence/ability
2	suggests lack of competence/ability
3	suggests competence
4	demonstrates competence
5	demonstrates unusual competence

Please note that some rubrics might not be applicable to all types of papers.

General	
Choice of topic	
	The topic should be on the right level for the intended audience (CS students on D-level); neither too broad, nor too narrow
Length	
	Submissions must not exceed 8000 words or 20 pages; 10 pages are usually considered the minimum length
Formatting	
	We require Springer LNCS format; submissions must be prepared using the provided LaTeX styles
Organisation and Structure	
The presentation is carefully organised into sections, subsections and paragraphs	
	The text should give a logical and orderly view of the "big picture" at a macro level; excessive numbers of sections and/or subsection levels should be avoided
Local coherence	
	On the micro-level (paragraphs) the text should focus on single ideas
Contents	
Readability and comprehensibility	
	Most of the material should be understandable by an average D-level student; the text should be easy to read and be supported by figures, tables and examples, if appropriate
The flesh vs. fog ratio is high	
	The writing should be concise; the submission should not be "blown up" by unnecessary blah blah blah
Clear and sound reasoning	
	Ideas follow a clear thread of reasoning and are supported by well-developed arguments
Claims/facts are supported by/established in literature	
	Everything that is not common knowledge must be supported; the text should be based on a variety of sources, preferably peer reviewed papers/articles
Analysis level	
	The text must not stay on a superficial level throughout; some aspect(s) should be covered in sufficient depth/breadth to show a good understanding of the topic
Context/motivation	
	The work presented should be motivated and presented in a meaningful/relevant context
The text (critically) discusses and recognises relevant related work	
Correctness	
	The material presented is correct or interpreted correctly/reasonably
Contribution of own ideas	
	Does the author contribute something to the field (own ideas, new form of presentation, new angle to look at existing results, framework for comparison, ...)
Mechanics and Style	
The text is virtually free of errors in spelling, grammar and punctuation	
The text is virtually free of slang, colloquial language or unconventional idioms	
Usage of citations	
	Quotations and citations are referenced consistently
Usage of acronyms	
	All terms/acronyms are explained and then used consistently; unnecessary and excessive use of terminology/acronyms should be avoided
Integrity	
The text clearly distinguishes between facts and interpretation of facts	
The text clearly distinguishes between own works/ideas and those of others	
The text refers to all sources	
The text does not violate any copyrighted material (figures, tables, examples, ...)	