Welcome to the course 5DV144 Student Conference in Computing Science!

You have been admitted to the course 5DV144 Student Conference in Computing Science at Umeå University. My name is Namn Namnsson and I am the course coordinator. You will meet me as a teacher during of the course.

Firstly, I wish to remind you to reply to your Notification of Selection Results at Universityadmissions.se, so that you won´t lose your place (seat) at the course. Ifyou do not want to keep your place at the course, please decline the offer on Universityadmissions.se so we can give the place to someone else! If you are an exchange student you will have received a letter of acceptance, and it is not necessary for you to reply to the results.

If you have any questions regarding your course, you are most welcome to contact me or the study counselor. You will find our contact information at the end of this letter. We wish you a warm welcome to the course/programme and hope that you will enjoy your period of studies here in Umeå!

Online registration for the course
In order to start your studies at the course, you need to register for it in Portalen. You need to be registered for the course in the study documentation system to be able to follow the course and to get your results recorded during the course.

To be able to sign in to Portalen and register online, you need to have activated your CAS user account (see "Systems and IT services for students" below for more information). Online registration in Portalen is open between August 25th to September 2nd. It is important that you sign in to Portalen and register during that time period, or otherwise you risk losing your place (seat) at the course.

You will find the sign in link to Portalen at www.student.umu.se/english. For instructions on online registration in Portalen, please visit: www.student.umu.se/english/course-registration. *If you cannot register this way*, it might be the case that you, at the time of admission, did not fulfill all requirements for the course. In this case, please contact the study administrator or the study counselor at the department and bring a certificate that you fulfill all requirements.

Material for your coming studies
Information about the course is available through the link http://www.cs.umu.se/kurser/5DV144/HT16. On the course website there is a list of course coordinator and other teachers working on the course, schedule, syllabus and other useful information.

If the course is conducted in a learning platform, e.g. Cambro, parts of the information can be hidden until you have registered for the course. Please contact us or the course responsible teacher if you have questions about anything related to the course!

Studying with disabilities
If you are in need of special support due to disability, you should apply for that in good time before you start your studies. Find more information on support for studying with disabilities at: www.student.umu.se/english/during-your-studies/support-for-disabled-students

E-mail addresses

First of all: *We assume that you as a student in computing science, check your student email at least once a day!*

All students taking a course at Umeå University are given a so-called CAS-ID and an email account with the address CAS-id@student.umu.se. This email address is your primary address. You can change this address through the "Portalen".

As a student at the department of Computing Science, you also get a user at computer science and an email address cs-anv@cs.umu.se linked to it. Teachers send all its information to this address. If you want to e-mails instead to go to a different address, do the following:

1. Go to the website http://webapps.cs.umu.se/ .
2. Click on the link named "Mail forwarding" and log in with your cs-username and password.
3. On that page there is a heading "Mail forwarding" and a text box. Enter the email address that you normally read your mail from there. (You can enter multiple addresses if you wish.)
4. Click the "Save Settings" and you're done.

Systems and IT services for students

As a student at Umeå University you will get access to a number of systems and IT services. In the student portal system, Portalen, you will get access to personal services, such as the student e-mail and your study results. Cambro is another system, used as a learning platform for many university courses. You will find more information about these at www.student.umu.se/english/about-cas-and-other-it-services.

As a new student, you need to activate your user account to get access to these services. If you have applied to Umeå University **through Universityadmissions.se**, you can use your user identity on Universityadmissions.se to activate your user account. This way to activate your account will be available from the first week of August/first week of January. Find more information on www.student.umu.se/english/about-cas-and-other-it-services/activate-your-user-account.

When you have activated your user account, you will reach the student portal (Portalen) or the learning platform (Cambro) via the sign in links to the right at www.student.umu.se/english.

If you have previously studied at Umeå University, you won´t receive a temporary user identity because you already have a user account and don´t need to activate that account again. You just sign in via the links to the right at www.student.umu.se/english. If you have forgotten your password or wish to change it, you will find information about how to do that via the link "Forgotten your password?" next to the sign in links.

If you encounter problems signing in to Portalen or other technical errors, please send a message to the ServiceDesk, www.servicedesk.its.umu.se/Default.aspx?language=en.

You will need to obtain a UmU Card

Students at Umeå University will receive a UmU card which is a multifunction card which allows access to buildings, university library card, as well as a copying and printing card. After you have activated your user account (see information above), you will receive more information about how to obtain the UmU Card. Read more about the UmU Card at www.student.umu.se/english/during-your-studies/campus-services/campus-and-premises-/umu-card.

Not only books at Umeå University Library

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As a student, you have access to the University Library and all the resources such as textbooks, journals and study rooms. We also have an Academic Resource Centre that offers tips on writing as well as study habits. More information can be found at: www.ub.umu.se/en.

Orientation Course

We strongly recommend that you take part in the Orientation Course, which is open for all international students. The Orientation Course will give you the opportunity to get acquainted with Umeå and Umeå University. It is also a great opportunity to make friends with other international students. The schedule for the coming term will be available on the site below one month before the beginning of the term. There may be last minute changes to the schedule, so you should check for updates before you leave home or when you get to Umeå. www.umu.se/english/education/student-support/orientation-course

Buddy Programme

The Buddy Programme is an opportunity for you to get in contact with Swedish culture and traditions and meet Swedish and other international students during your stay in Umeå. Buddies are Swedish students who volunteer to introduce you to the Swedish way of life. As a participant in the Buddy Programme, you will be part of a buddy group that consists of buddies and international students. The Buddy Programme will give you the opportunity to participate in a variety of activities, for example, sports, parties and travel.

Visit the Buddy Programme page on Facebook, www.facebook.com/UmeaUniv.Buddy. If you want to take part in the Buddy Programme, you need to sign up on www8.umu.se/international_office/forms/buddy.

Accomodation in Umeå

If you haven´t already found a place to live in Umeå, you will find information and tips at our website: http://www.umu.se/english/education/accommodation.

Contact us

You are most welcome to contact us if you have any questions regarding the course.

Course coordinator:
Suna Bensch
e-mail: suna@cs.umu.se

Study administrator:
Yvonne Löwstedt
e-mail: studexp@cs.umu.se
Phone: +46 90-786 55 98

Welcome to Infocenter!

No matter what questions you have regarding the university, you can turn to Infocenter. If you need study information or general study guidance, you are welcome here. Here you can also get help with practical matters, such as to pick up your UmU card (after you have ordered it), book rooms or get parking permits.

Call +46 90 786 50 00 or write in our contact form. Once you are on Campus Umeå, you will find Infocenter in the Universum Building. Find more information on www.infocenter.umu.se/english.

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